

Venue Hire Information

Capacity	Whole Facility (Auditorium)	Barbirolli Room & Foyer	Barbirolli Room Only	Circle Foyer	Charles Hallé Room*	Green Room*
Theatre style	1800 fixed seats	250	160	n/a	50	40
Cabaret style	n/a	136	96	n/a	32	24
Boardroom style	n/a	n/a	n/a	n/a	34	18
Buffet style	n/a	200	120	350	50	40
Private dining	n/a	170	120	240	40	30
Cocktail party	n/a	250	180	500	50	40

Information

Natural daylight	n/a	yes	yes	yes	yes	yes
Blackout facility	yes	yes	yes	no	yes	yes
Air handling/conditioning	yes	yes	yes	no	yes	no
Floor	n/a	level 2/3	level 2	level 3	level 1	level 2
Lift to floor level	yes	yes	yes	yes	n/a	yes
No. of power points	n/a	5	5	7	8	8
3-Phase power	yes	yes	yes	no	no	no
No. of phone points	n/a	1	1	n/a	1	1

Dimensions (approx metres)

Length	n/a	n/a	16	n/a	10.9	9
Width	n/a	n/a	16	n/a	9.3	7
Max height	n/a	9	9	n/a	3.28	3.08
Min height	n/a	3.3	9	n/a	3.28	3.08
Door height	n/a	3.3	3.3	n/a	1.23	1.3
Door width	n/a	3.25	3.25	n/a	1.23	1.3

* Room hire to include a 50" plasma screen and laptop, on both half and full day

For pictures, floor plans of all our spaces and up to date rates of all our services visit our website at www.bridgewater-hall.co.uk, call the Conferences & Events Team on 0161 950 0000 or email us at conferences@bridgewater-hall.co.uk

The Bridgewater Hall

Venue Hire Charges

Hire Charges	Whole Facility (Auditorium)	Barbirolli Room & Foyer	Barbirolli Room Only	Circle Foyer	Charles Hallé Room**	Green Room**
Half day (max 5 hours)		£1,800	n/a	n/a	£550*	£330
Full day (07.30-17.30)	£15,000 (12 hour hire)	£2,500	n/a	£1,600	£660*	£500
Evening (18.30-23.30)		£2,200	£1,350*	£2,200	Price on request	Price on request

Capacity

Theatre style	1,800 fixed seats	250	160	n/a	50	40
Cabaret style	n/a	136	96	n/a	32	24
Boardroom style	n/a	n/a	n/a	n/a	34	18
Buffet style	n/a	200	120	350	50	40
Private dining	n/a	170	120	240	40	30
Cocktail party	n/a	250	180	500	50	40

Information

Natural daylight	n/a	yes	yes	yes	yes	yes
Blackout facility	yes	yes	yes	no	yes	yes
Air handling/conditioning	yes	yes	yes	no	yes	no

Additional charges apply for access outside the hours stated above

Visit our website at www.bridgewater-hall.co.uk or contact the Conferences & Events Team on 0161 950 0000. We would recommend visiting The Bridgewater Hall to view our facilities and discuss our services.

* Please note that as an international concert hall, availability in the evening may be restricted due to concert activity. In particular, the Charles Hallé Room may need to be vacated earlier and the Barbirolli Room is only sold individually on concert evenings. This will be stated at the time of booking.

** Room hire to include a 50" plasma screen and laptop, on both half and full day

ALL PRICES EXCLUDE VAT AT THE CURRENT RATE



The Bridgewater Hall

Audio Visual & Technical Equipment

We are proud to offer a wide range of equipment and services to support your event.

Prices for equipment hired within the Auditorium are not given here but full details are available on request.

Barbirolli Conference Equipment Package

XGA data projector, multi-interface switcher to laptop and DVD player	£1,000
PA system with table top microphones and two radio microphones (hand held or lapel)	
CD player	
Technical assistance throughout the event	
General lighting to stage	
Coloured lighting to walls	
Lectern	
Staging and furniture	
Flipchart, pad and pens	

Projection & Conference Equipment

XGA LCD data/video projector with multi-interface switcher and technical assistance (Barbirolli Room only)	£450
50 inch plasma screen with stand and DVD player	£225
LCD data/video projector with stand and screen	£225
Laptop with Windows XP and Microsoft Office software	£120
Projection screen, stand and power	£60
Flipchart, pad and pens	£35
Lectern	£45

Sound & Lighting

PA system with wired microphones (includes CD player)	£380
Lapel or hand-held radio microphone (each)	£80
Audio recording	Price on request
Specialist, themed or additional lighting	Price on request
Personalised company gobo (lighting stencil)	Price on request

Internet Access

Wifi broadband (Barbirolli Room, front of house foyers, Charles Hallé Room and Green Room)	Free of charge
Wifi broadband (Back of house and Auditorium)	Free of charge
Wired broadband connections	£180 per connection

Miscellaneous

Removal of Barbirolli Room technical equipment (for own provision)	£180
Specialist technical assistance and crew (minimum of 4 hours)	Price on request
Analogue telephone/ facsimile/ modem lines	Price on request
Registration booths (per booth)	£80
Piano hire & tuning	£250
Conference phone	£80
Pads & pens (per person)	£1

The Bridgewater Hall is happy to work with clients' preferred technical production companies, however we do charge a fee for this and all equipment must be PAT tested.

The Bridgewater Hall

Auditorium Audio Visual & Technical Equipment

We are proud to offer a wide range of equipment and services to support your event. Prices for equipment hired within the Auditorium are not given here but full details are available on request.

Auditorium Conference Equipment Package

	£3,250
Projection package (screen, projector, laptop)	
Use of in house PA system, sound desk and in-stock microphones	
Sound engineer	
Lectern	
House lighting	
Power	
Side stage monitors & show relay	

Sound Equipment

Use of in house PA system, sound desk and in-stock microphones (per day)	£1,000
Radio microphones (per microphone, per day)	£100
CD recording (unedited, per session)	£80

Lighting Equipment

Use of in house lighting desk and the permanent lighting rig (per day)	£400
Follow spot (each, per day)	£125
Follow spot operator (each, per day)	£120
Rigging motors/fixed points (per point, Bridgewater rigger required)	£120
Additional trusses (per day)	£160

Projection Package

£1,700
Includes 5.8m x 4.3m rigged screen, projector, laptop & cabling

Instruments

Piano hire & tuning (per day)	£275
Organ hire & tuning (per day)	£375
Lit music stands (per stand, per day)	£65

Staffing

Sound engineer (per engineer, per day)	£335
Lighting engineer (per engineer, per day)	£335
Rigger (per rigger, per day)	£375
Additional local crew	Available on request

The Bridgewater Hall is happy to work with clients' preferred technical production companies, provided all technical items are PAT tested, and full details, including risk assessments, are supplied in advance.

The Bridgewater Hall

School Speech Day Rates

At The Bridgewater Hall, we are proud to support schools in the local area with their school prizegivings and celebrations, by offering discounted rates on our venue hire and technical facilities.

Venue Hire Rates

Due to demands on the diary from concerts and other events, we are able to offer different levels of discount depending on the day of the week. Please note, we are unable to offer availability in August or December.

Rates	2022	2023
Monday, Tuesday, Wednesday	£7,900 + VAT	£8,000 + VAT
Thursday, Friday	£10,600 + VAT	£10,700 + VAT

These rates include access to the Auditorium and back of house areas from 0730-1800, and the whole facility, including front of house foyer spaces and function rooms from 1800-2300.

If your event requires different access times, please contact the Conferences & Events Team, who will be happy to provide the best rate possible to meet your requirements.

Technical Equipment

PA system, microphones & sound operator (compulsory charge)	£900 + VAT	£950 + VAT
Lighting system & operator	£800 + VAT	£800 + VAT
Follow spot & operator	£220 + VAT	£220 + VAT
Lecterns	£45 + VAT	£45 + VAT

Instrument Hire

Piano hire including tuning	£275 + VAT	£275 + VAT
Organ hire including tuning	£375 + VAT	£375 + VAT
Lit music stands (each)	£7.50 + VAT	£7.50 + VAT

Miscellaneous

Box Office ticketing service	£1,600 + VAT	£1,650 + VAT
Full printed ticket run only	£250 + VAT	£260 + VAT

Other facilities and services are available; please contact the Conferences & Events Team for information and additional rates for your specific requirements.

The Bridgewater Hall

Day Delegate Rate Packages

Package	Package 1	Package 2	Package 3
Available for	Green Room Charles Hallé Room	Charles Hallé Room Barbirolli Room	Charles Hallé Room Barbirolli Room
Price per person	£30	£55	£65
Minimum numbers	Green Room - 15 Charles Hallé Room - 25	Charles Hallé Room - 30 Barbirolli Room - 80	Charles Hallé Room - 30 Barbirolli Room - 80
Arrival refreshments	Tea, coffee & biscuits	Tea, coffee & biscuits	Tea, coffee and breakfast rolls or Tea, coffee, pastries & fruit
Morning break refreshments	Tea & coffee	Tea, coffee & biscuits	Tea, coffee & biscuits
Lunch	Sandwich selections, fruit selections & mini cakes	Finger buffet 1	Fork buffet 1
Afternoon break refreshments	Tea & coffee	Tea, coffee & biscuits	Tea, coffee & mini cakes
Drinks	Jugs of tap water	Jugs of tap water	Jugs of tap water, orange juice with lunch, mineral water for top table
AV & Technical included	-	Projector & Laptop PA System with four wired microphones* General lighting to stage* Lectern & Staging* Technical Assistance	Projector & Laptop DVD player PA System with four wired microphones* Two hand held or lapel radio microphones* CD player General lighting to stage* Lectern & Staging* Flipchart Technical Assistance
(* Barbirolli room only)			
Mints for delegates	-	-	Yes
Pads & pens for delegates	-	-	Yes
Wifi	Yes	Yes	Yes
Welcome sign on digital signage screens, with company branding	-	-	Yes
Listing on The Bridgewater Hall Conference & Events Diary web page	Yes	Yes	Yes

These packages are designed to provide a per head price for a full day meeting or conference. Ideal for budgeting, each package includes a combination of catering options and technical facilities, as well as covering all your room hire costs. For events that do not reach the minimum numbers detailed above, or that do not require a full day conference provision, we also offer flat rate room hire charges where catering and technical can be added as required and no minimum numbers apply.

ALL PRICES EXCLUDE VAT AT THE CURRENT RATE



The Bridgewater Hall

How To Find Us

Car Parking & Public Transport

Limited car parking is available at The Bridgewater Hall for production vehicles, dependent on the space hired. The nearest car parks for delegates are Q-Park First Street, NCP Manchester Central, NCP Great Northern or NCP Oxford Street.

Centrally located, The Bridgewater Hall is easily accessible by public transport. The nearest stations and stops are:

Metrolink – St Peter's Square

Bus – (major routes into the city centre) St Peter's Square, Portland Street or Deansgate

Rail – Deansgate or Oxford Road

Contact the Conferences & Events Team

Tel: 0161 950 0000

Fax: 0161 950 0001

Email: conferences@bridgewater-hall.co.uk

www.bridgewater-hall.co.uk

The Bridgewater Hall, Lower Mosley Street, Manchester M2 3WS

